## **Environmental Policy**

The company's policy is to reduce the environmental impacts of our business and to operate in an environmentally responsible manner.

To achieve this we will:

- 1. Comply with all applicable environmental legislation and local regulations.
- 2. Review the environmental impacts of all activities, and endeavour to minimise identified impacts and prevent pollution by using best practice
- 3. Respect the environmental policies of our clients and not affect the general public as a consequence of our operations
- 4. Promote in house training programme for staff to raise awareness of environmental issues in support of improving the company's environmental performance
- 5. Review and maintain an environmental management system to identify aspects and impacts arising from our operations and implement appropriate arrangements to manage identified risks.

The production manager will:

- 1. Commit adequate resources to implement this policy
- 2. Set objectives, target and monitor performance of our management systems and where necessary instruct corrective action
- 3. Provide and 'Open Door' for any employee to raise environmental concerns

Progress against these aims will be monitored through our regular management meetings to ensure they remain relevant and appropriate to our business

Whilst primary responsibility for environmental aspects rests with the production manager, every employee has environmental responsibilities and is required to comply with the company's policies

This policy will be reviewed at least annually to ensure it continues to meet legislative requirement and the needs for our clients